

Training Information

CARPET CARE PROGRAM CHART

Tools & Materials Needed:

- A. Walk off mats, exterior and interior
- B. Exterior broom
- C. Vacuum cleaner
- D. Extraction machine
- E. Cleaning products
 - 1. Carpet extraction cleaner
 - 2. Dust mop/dust cloth treatment

Procedures:

- I. Purpose of Carpet Care Program
 - A. Carpet extraction is time consuming.
 - B. Preventive measures can lengthen the time between extraction.
- II.
 - A. Know the fiber content of your carpet.
 - 1. If not known, snip a few fibers from an inconspicuous place, like behind a door.
 - 2. Dip in Kool-Aid and let dry.
 - 3. Rinse fibers out.
 - a. If fibers come clean, this is probably a stain resistant 5th generation carpet requiring special cleaning chemicals.
 - b. If fibers remains stained, deal with this as any ordinary carpet when selecting cleaning chemicals.
 - B. Entrance sidewalks swept daily.
 - C. Exterior and interior walk-out mats
 - 1. Vacuum daily.
 - 2. Spray with dust mop/dust cloth treatment to capture as much incoming dirt and grit as possible.
 - D. Vacuuming carpet
 - Performed daily
 - E. Carpet extraction
 - 1. Performed quarterly

For instructions and information about each of these carpet care procedures, look through the rest of this section.

CARPET CARE PROGRAM CHART			
AREAS	PROCEDURES	FREQUENCY	PRODUCT
Entrance Sidewalks	Sweep	Daily	
Exterior Mats	Shake, Sweep	Daily	

Interior Mats	Vacuum	Daily	
Carpeted Areas	Vacuum	Daily	
Carpeted Areas	Extract	Quarterly*	Extraction Cleaner

* More frequently if carpet is dull and needs extraction.