

# Training Information

## CLEANING CARPET

### Tools & Materials Needed:

- A. Carpet extractor
- B. Vacuum, with beater brush if appropriate
- C. Hand scrub brush and bucket (not mentioned in directions)
- D. Protective pads for furniture legs
- E. Putty knife
- F. Shag rake or stiff brush
- F. "Wet floor" signs
- G. Gloves and goggles

### Products:

- 1. Carpet spotter(s)
- 2. Gum remover
- 3. Extraction cleaner
- 4. Defoamer
- 5. Carpet cleaner, regular

### Procedures:

- I. Purpose of Extraction Cleaning
  - A. Carpet extraction provides deep cleaning that will significantly lengthen the life of the carpet if performed on a regular basis.
  - B. Extraction cleaners penetrate into the carpeting and loosen the soil for easy removal by the carpet extractor.
- II. Procedures
  - A. Put on gloves and personal protective equipment.
  - B. Vacuum walk off mats.
  - C. Remove or move as much furniture as possible from the area to be cleaned.
  - D. Vacuum the carpet to be cleaned using a beater vacuum, if appropriate to the installation method.
  - E. Spot clean carpet stains using the carpet stain remover.
    - 1. Remove any gum found on the carpet using the gum remover and a putty knife.
  - F. Place "Wet floor" signs around area.
  - G. Pre-treat traffic lanes and other soiled areas with extraction cleaning solution according to the directions on the container.
  - H. If stubborn stains are prevalent, spray stains with regular carpet cleaner.
  - I. Extraction Cleaning Procedure
    - 1. Dilute extraction shampoo according to the directions on the container and fill machine with water.
    - 2. Add defoamer to the hose and tank. Follow the directions on the container.

3. Start extraction shampooing in the upper left hand corner of the room or hall.
4. Follow the machine's manufacturer directions for feeding the cleaning solution onto the carpet.
5. Feed the shampoo solution as you pull back on the wand (avoid over wetting the carpet).
6. Make four or five passes on the carpet in an area 3' by 5'.
7. Go back over the area with the extractor wand with the shampoo solution valve closed.
8. Should rinsing be required, empty the extractor and fill with rinse water.
9. Go over the carpet again using water only, following the manufacturer's directions on the machine.
10. After extraction or rinsing, brush carpet pile in one direction -- nap up with a stiff brush or shag rake.
11. If furniture is to be replaced before the carpet is dry, use protective pads under the legs.
12. Avoid walking on carpet until dry.
13. When carpet is completely dry, vacuum thoroughly.