

Training Information

HOW TO REMOVE SPOTS AND STAINS

Tools & Materials Needed:

- A. Small brush
- B. Towels for blotting
- C. Trigger sprayer with clear water

Products:

- 1. Carpet spotter(s)
- 2. Gloves and goggles

Procedures:

I. Purpose of Removing Spots and Stains

- A. Spots or stains occur when a foreign material is deposited on the carpet.
- B. Spots and stains on the carpet detract from the overall impression of cleanliness at the facility.

II. Procedures to Remove Spots and Stains

- A. It is important to remove the stain as soon as possible after it is discovered.
- B. It is also important to identify the stain, if possible, to select the most appropriate spotter for the job.
- C. Test carpet with the carpet stain remover in an inconspicuous area before trying to remove the stain.
- D. To remove the stain:
 - 1. Put on Gloves and goggles.
 - 2. Vacuum the stained area or blot up the stain in a white absorbent cloth.
 - 3. Apply stain remover to the spot a layer at a time. Do not over wet the stain.
 - 4. To keep the stain from spreading while cleaning, blot and rub stain from the outside edge of the stain toward the center.
 - 5. Spray again. Let set. Agitate lightly with the brush.
 - 6. Blot with absorbent cloth.
 - 7. Flush away the remaining stain with water using a trigger sprayer.
 - 8. Blot dry.